

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 02 September 2025 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

27 August 2025

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

AGENDA

1. Welcome from the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 01 July 2025
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council, or request the inclusion of an item on a future agenda. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.

6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report

Planning and enforcement

8. 25/01994/CLP – Certificate of lawfulness (proposed rear extension)
Coldron Mill, Church Lane, Spelsbury
9. Any planning applications received before the date of the meeting
10. To receive an update of previous planning applications and enforcement actions

Playground

11. To receive the regular playground inspection reports and agree actions
12. To consider the annual independent playground inspection report and agree actions
13. To consider the playground maintenance issues and agree actions

Parish Maintenance

14. To consider winter salt and salt bin options from OCC and agree actions

Community

15. To consider community engagement options and agree actions (leaflet drop)

Action Plan and Budget

16. To consider the draft Action Plan for 2026-2027 and agree actions
17. To consider the draft budget for 2026-2027 and agree actions

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Finance and administration

18. To ratify the expenditure since the last meeting
19. To approve the current expenditure
20. To instruct the current bank signatories to process the approved payments
21. To note monies received
22. To receive the update of the current status of the bank accounts
23. To approve the bank reconciliation
24. To approve the finance update
25. To approve the budget update
26. To approve the earmarked and general reserves update
27. To receive a report following the asset inspection and agree actions (deferred from May meeting)
28. To consider training options for Councillors and the Clerk, and agree actions
29. To review and approve the Requests for Information Policy
30. To review and approve the Reserves Policy
31. To review and approve the Document Storage, Retention and Destruction Policy
32. To consider the membership of the Staffing Committee following advice from OALC
33. To note the Local Government Pay Agreement 2025/26 payscales, to be backdated to 01 April 2025

Correspondence and information

34. To receive items for information only

Next meeting

35. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
36. Next meeting – to note date, time and venue of the next meeting