

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 05 November 2024 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

30 October 2024

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

AGENDA

1. Welcome by the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 03 September 2024
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council, or request the inclusion of an item on a future agenda. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.

6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report

Planning and enforcement

8. 24/02447/HHD – Demolition of the existing single storey extension to the west and two storey extension to the south. Construction of two storey and single storey extension. Letterbox Cottage, Taston, Chipping Norton
9. Any planning applications received before the date of the meeting
10. To receive an update of previous planning applications and enforcement actions

Parish maintenance

11. To consider placing notices and posters about flytipping in the parish and agree actions
12. To consider the areas of concern regarding speed limits on local roads and create a speed limit proposal for OCC (deferred from September 2024 meeting)
13. To consider how to distribute the salt bags from OCC around the parish and agree actions
14. To consider the donation request for defibrillator pads and agree actions

Playground

15. To receive the regular playground inspection reports and agree actions
16. To consider the playground maintenance issues and agree actions

Community

17. To consider how to encourage the public to attend the January 2025 council meeting and agree actions

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18. To consider rural crime in the community and agree actions
19. To consider creating a parish emergency plan and agree actions

Budget and Action Plan 2025-2026

20. To consider and approve the draft Action Plan for 2025-2026
21. To consider and approve the draft budget for 2025-2026

Finance and administration

22. To ratify the expenditure since the last meeting
23. To approve the current expenditure
24. To instruct the current bank signatories to process the approved payments
25. To note monies received
26. To receive the update of the current status of the bank accounts
27. To approve the bank reconciliation
28. To approve the finance update
29. To approve the budget update
30. To approve the earmarked and general reserves update
31. To consider and approve the purchase of a new computer for the Clerk
32. To review and approve the Financial Regulations
33. To review and approve the Data Protection Policy
34. To review and approve the Privacy Policy
35. To review and approve the Dignity at Work Policy
36. To consider training options for Councillors and the Clerk, and agree actions
37. To note the Local Government Pay Agreement 2024/25 payscales, to be backdated to 01 April 2024

Correspondence and information

38. To receive items for information only

Next meeting

39. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
40. Next meeting – to note date, time and venue of the next meeting
41. To consider whether to resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during consideration of the following item
42. To consider advice from the solicitor regarding the playground lease and agree actions