

Spelsbury Parish Council

Dean Ditchley Spelsbury Taston

Council members are hereby summoned to attend the Parish Council Meeting on Tuesday 03 September 2024 at 7.30 pm, at Spelsbury Memorial Hall

Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie - Spelsbury Parish Clerk

28 August 2024

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960

AGENDA

1. Welcome by the Chair
2. To receive apologies for absence
3. To approve and sign the minutes of the meeting on 02 July 2024
4. To receive declarations of interest from Members regarding items on the agenda
5. Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council, or request the inclusion of an item on a future agenda. In accordance with Standing Orders, this will not exceed 20 minutes in total and 2 minutes per person.

6. To receive reports from County and District Councillors
7. To receive and comment on the Clerk's report

Planning and enforcement

8. Any planning applications received before the date of the meeting
9. To receive an update of previous planning applications and enforcement actions

Parish maintenance

10. To receive an update about flytipping in the parish from councillors and agree actions
11. To consider the areas of concern regarding speed limits on local roads and create a speed limit proposal for OCC
12. To consider salt and salt bins for the parish and agree actions

Playground

13. To receive the regular playground inspection reports and agree actions
14. To receive the annual independent playground inspection and agree actions
15. To consider the playground maintenance issues and agree actions

Community

16. To receive an update regarding public participation at meetings and agree actions

Correspondence and information

17. To receive items for information only

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Budget and Action Plan 2025-2026

- 18. To consider the draft Action Plan for 2025-2026 and agree actions
- 19. To consider the draft budget for 2025-2026 and agree actions

Finance and administration

- 20. To ratify the expenditure since the last meeting
- 21. To approve the current expenditure
- 22. To instruct the current bank signatories to process the approved payments
- 23. To note monies received
- 24. To receive the update of the current status of the bank accounts
- 25. To approve the bank reconciliation
- 26. To approve the finance update
- 27. To approve the budget update
- 28. To approve the earmarked and general reserves update
- 29. To review and approve the Equal Opportunities Policy
- 30. To review and approve the Training and Development Policy
- 31. To review and approve the Security Incident Response Policy
- 32. To review and approve the Risk Assessment
- 33. To consider training options for Councillors and the Clerk, and agree actions
- 34. To consider internal auditor quotations and scopes of work, and agree actions

Correspondence and information

- 35. To receive items for information only

Next meeting

- 36. To receive requests for motions for the next agenda, and to note that motions and background papers (including quotations) for the next agenda must be received by the Clerk at least one week before the next meeting
- 37. Next meeting – to note date, time and venue of the next meeting